

**PROFESSIONS IN EDUCATION/EARLY CHILDHOOD SYLLABUS**

<b>SCHOOL:</b>	Tuscola Technology Center	Instructor:	Melissa Findlay
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<b>COURSE DESCRIPTION:</b>	Students will be responsible for completing daily assignments, attendance log, Daily/Weekly journals, homework assignments and projects during the course.
<b>(Requirements &amp; Expectations)</b>	<p>Students will compile an Education Portfolio during the school year. The completed portfolio is due at the end of the school year.</p> <p><b><u>Classroom Expectations:</u></b></p> <ul style="list-style-type: none"> <li>• All students will follow the Tuscola Technology Center’s school calendar</li> <li>• All students will follow the Tuscola Technology Center’s school attendance policy</li> <li>• All students <b>must</b> contact their instructor and Mentor Teacher before class, when absent and working at a mentor site</li> <li>• All students will be responsible for supplied textbook(s), workbook(s), etc.</li> <li>• All students must be engaged in the <u>instructional curriculum and field experiences</u> and fulfill all required field experience hours</li> <li>• Students will remain by their seats until the dismissal bell</li> <li>• Students will clean their own work stations</li> <li>• Students in Careers in Education will present themselves as responsible role models. Situations deemed inappropriate by instructor, cooperating teacher or administration including but not limited to : dress, language, attitude, safety, transportation, attendance will be assigned appropriate consequences</li> <li>• Students will use positive guidance techniques and encouragement at all times</li> <li>• Students will not use any form of physical, verbal, or emotional abuse</li> <li>• Students will ask their Cooperating Teacher <u>each day</u> “What would you like me to do today?” or “How may I assist you today?”</li> <li>• If questions or concerns arise while students are in the classroom they should bring it to the Cooperating Teachers and/or instructor’s attention as soon as possible</li> <li>• Students will be successful if they keep a positive “I can, I will, I’ll try” attitude every day!</li> </ul>
<b>COURSE EXPERIENCE:</b>	<ul style="list-style-type: none"> <li>• Assignments/Projects/Presentations/Field Experiences/Guest Speakers and Field Trips</li> <li>• Class Participation</li> <li>• Tests/Quizzes</li> <li>• Portfolio</li> <li>• Extra Credit(Volunteer hours)</li> <li>• News &amp; Views</li> <li>• Instructional Planning</li> <li>• Instructional Performance</li> <li>• Instructional Evaluation</li> <li>• Instructional Management</li> <li>• Attendance log/Daily/Weekly Journals</li> <li>• Contact hours with students</li> <li>• Professionalism</li> </ul>

	<p><b>Plagiarism:</b>          True learning can exist only in an environment of intellectual honesty. As future professionals, students have a particular responsibility to themselves and society to conduct their academic studies and (Career &amp; Technical Education Studies) with integrity. As an educator who cares about your child’s learning experience I will not allow plagiarism and cheating in my classroom.</p>																																				
<p><b>ATTENDANCE POLICY AND GRADE REDUCTION</b></p>	<p><b>Attendance Expectations:</b>          Students must recognize that absences will interfere with their academic success in their Careers in Education/Early Childhood Program.          Parents are asked to contact the Tech. Center to excuse an absence. <b>STUDENTS</b> must notify instructor and Mentor teacher before class when absent from their site.          Parents and students can view student grades and attendance on Skyward. Passwords are issued at the beginning of the school year.</p> <p>The Tuscola Technology Center places a high priority on attendance because the attendance pattern established by the student in school often sets an attendance pattern for employment. To benefit from the primary purpose of the school experience, it is essential that each student maintain regular and punctual attendance. Class attendance is necessary for learning and academic achievement as well as for developing the habits of <u>punctuality, dependability, and self-discipline demanded by business and industry</u>. Regular attendance in the Technology Center’s labs is essential to allow students to fully participate in class instruction, discussion and skill development. Absences beyond eight days per semester are considered excessive. Both excused and unexcused absences are charged in the student total.</p>																																				
<p><b>STUDENT ASSESSMENT:</b></p> <p><b>GRADE EVALUATION:</b></p>	<table border="1" data-bbox="285 940 1550 1493"> <tr> <td>A</td> <td>100</td> <td>93</td> </tr> <tr> <td>A-</td> <td>92.99</td> <td>90</td> </tr> <tr> <td>B+</td> <td>89.99</td> <td>87</td> </tr> <tr> <td>B</td> <td>86.99</td> <td>83</td> </tr> <tr> <td>B-</td> <td>82.99</td> <td>80</td> </tr> <tr> <td>C+</td> <td>79.99</td> <td>77</td> </tr> <tr> <td>C</td> <td>76.99</td> <td>73</td> </tr> <tr> <td>C-</td> <td>72.99</td> <td>70</td> </tr> <tr> <td>D+</td> <td>69.99</td> <td>67</td> </tr> <tr> <td>D</td> <td>66.99</td> <td>63</td> </tr> <tr> <td>D-</td> <td>62.99</td> <td>60</td> </tr> <tr> <td>E</td> <td>59.99</td> <td>0</td> </tr> </table>	A	100	93	A-	92.99	90	B+	89.99	87	B	86.99	83	B-	82.99	80	C+	79.99	77	C	76.99	73	C-	72.99	70	D+	69.99	67	D	66.99	63	D-	62.99	60	E	59.99	0
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<p><b>CERTIFICATIONS:</b></p>	<p>Grading: Grades are based upon a cumulative point system. Students will earn their grades based on their performance in the following areas: Course Experience &amp; Field Experience listed above.</p> <ul style="list-style-type: none"> <li>• First Aid &amp; CPR Certification</li> <li>• Bloodborne Pathogens</li> <li>• Child Abuse and Neglect training</li> <li>• CDA- (Child Development Associate)-for successful completion of all course requirements. (C or better, required internship and classroom instruction hours)</li> <li>• MTTC-for successful completion of all course requirements. (“C” or better, required internship and classroom instruction hours)</li> </ul>																																				
<p><b>ARTICULATED CREDIT</b></p>	<p>Through Baker College &amp; Delta College</p>																																				
<p><i>The instructor reserves the right to make adjustments to this syllabus as needed.</i></p>																																					